



Mont Belvieu Market At The Park

Vendor Application and Agreement



Dear Farmer, Grower, Crafter, Baker, Producer,

Thank you for your interest in being a vendor at the Mont Belvieu Market at the Park. We are excited to bring a variety of locally raised, grown, and produced items to our community. We encourage the prepared food vendors to produce items that are free from artificial ingredients including colorings, flavorings, and hydrogenated fats. We look for meat, eggs, and dairy from happy, pasture-raised farm animals, as well as artisan hand-made goods.

General Market Rules:

1. This market is for local entrepreneurs and local business owners in and around Mont Belvieu. The goal is to support our community entrepreneurs and provide patrons of the market with quality, fresh, locally-produced products.
2. The market will be held in the parking lot outside the amphitheater at the City Park (10900 Eagle Drive, Mont Belvieu, TX 77580). This is the first parking lot on the left before you get to the baseball fields. Should the market be moved, vendors will be notified prior to the event.
3. Each vendor will be assigned a 10x10 space. Vendors must restrict merchandise and tables to within designated stall space. If you require more space, please let the Market Manager know in advance as soon as possible so accommodations can be made. You will not be allowed more than two 10x10 areas. If you are a recurring vendor, we will try to keep you in the same location.
4. Each vendor is responsible for providing their own tables, chairs, and pop-up tent should one be needed. Please use weights when you set up your canopy to prevent them from blowing away in the wind. If you are using the electric plugs provided you must have a cover over the cords to prevent accidents.
5. You may begin setting up your area no earlier than 6:00 AM. All vehicles must be removed from the vendor area prior to 7:45 AM. The market will open at 8 AM and will continue until 12 PM. If you come in late or need to leave early you must carry your supplies in or out of the market.
6. We will be limiting the amount of vendors selling the same items in order to avoid an abundance of the same product(s). If the maximum number of vendors are already reserved for a particular date, you will be put on a wait list. Therefore, it would be beneficial to reserve your spot as soon as new dates are scheduled. Please be aware that some vendors might be selling the same items that your booth is selling.
7. We are a light rain or shine market. You should be prepared for all types of weather including cover for rain or sun and weights for winds. If you feel that the weather conditions are too dangerous you are able to leave but must carry your supplies out of the market.
8. We ask for your RSVP every month. Our goal is to keep the market as full as possible, with few empty stalls. If you cannot make it, please let the market manager know as soon as possible so we can give an opportunity to another local business that month. Due to high demand, saving stalls will not be guaranteed for absences longer than 2 months.
9. Nursery vendors must sell only cut flowers, potted plants, trees or nursery starts that are grown from seed, plug, cutting, bulb, or bare root by the seller. No resale of plants is allowed.
10. The "City of Mont Belvieu" Facebook page will be the primary source of information regarding updates and additional details for each event. Please refer to that page should you have any questions or you may email/phone the Market Manager.
11. All participants are expected to behave in an exemplary manner. Any rudeness, foul language or threatening behavior will be grounds for the removal of any individual in their group from the market.
12. We ask that you treat this market as it is your own and be kind to the city and the environment. Prior to leaving the park, please ensure that you have cleaned up your area thoroughly. If you are providing samples of your product, you must provide a trash receptacle at your booth.

13. At this time, the Mont Belvieu farmers market does not allow CBD products.
14. Starting April 2, 2022, this market will be a \$10 charge per stall, per market. Payment can be made via cash, check or card and can take place day of if necessary.

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Please complete the attached vendor application and return it by email to market@montbelvieu.net

or by mail to:

City of Mont Belvieu
Attn: Market at the Park –
April Robbins
12450 Eagle Pointe Dr.,
Mont Belvieu, TX 77535

Completing this application does not guarantee your spot at the market.

You will be contacted after receipt of this form with further details. If you have any questions about the market or need additional information, please contact me at (281)385-6668 ext. 2857.

Thank you!

April Robbins
Market Manager

Part 1: Contact Information

Contact Name: _____ Business Name: _____
Address: _____ City/State/Zip: _____
Phone: _____ Email: _____
Website: _____

Part 2: Vendor Type

Are your products handmade / homemade / homegrown?

Yes: No:

Check each type of product you plan to bring to the market.

Farmers & Growers:

Fruits: Vegetables: Cut Herbs: Cut Flowers: Meat: Poultry:
Seafood: Eggs: Dairy: Bedding Plants/Flowers:
Potted Herbs:

Please specify your products: _____

Processors & Prepared foods:

Breads & Baked goods: Cheese: Jam & Jellies: Juice: Honey:
Maple Syrup: Sauces/dips: Jerky: Soaps:

Please specify your products: _____

Crafters:

Woodwork: Jewelry : Pottery: Textile: Leather:
Metalwork: Toys :

Please specify your products: _____

Part 3: Growing & Production *(If applicable.)*

Please explain your growing practices and agricultural or other products used to enhance: a) pest management, b) weed control, and c) soil amendments.

*Processors & Prepared Food Vendors (i.e. baked goods, jams, jellies, salsas, dips, etc.)

Please list products that you plan to sell at the MB Farmers Market: _____

*Although you do not need to list the ingredients, please have the ingredients (not recipes) available upon customer request to accommodate customers who have food allergies or avoid particular ingredients due to health reasons.

Please sign below acknowledging that you have reviewed and accepted the general rules of the Mont Belvieu Farmers Market and that the information you have provided above is accurate.

Printed Name of Vendor

Date

Signature of Vendor

Office use only:

Date App Received:	Vendor Type:
Date Confirmed w/ Vendor:	Stall No: