

## City of Mont Belvieu

### Online Submittal Requirements for Building Permits

1. Go to **montbelvieu.net** proceed to icon on home page **MyGovernmentonline.org** icon (blue, center column near bottom). Must fill out Application for Building Permit including:

- A. Plot plan drawn to scale
- B. Licensed Engineer practicing with the State of Texas must certify foundation.
- C. Residential Building lines a) 25' setback front building line b) 10' setback on sides of corner lots c) 10' setback on sides of interior lots d) 20' setback at rear
- D. Must download survey from Licensed Land Surveyor

**The City of Mont Belvieu has adopted the 2015 IBC & 2015 IRC, 2015 IMC, 2015 IPC and the 2014 NEC.**

**Culverts shall have vertical headwalls when located on City Streets built to TXDot guidelines. Safety ends are required on all culverts for Eagle Drive, Hwy 3360, Hwy 146, and Hwy 565.**

**Guidelines for Contractors \* A form survey is required prior to all concrete pour for residential structures.**

### Required Inspections

- 1) Underground plumbing inspection
- 2) Sewer Inspection-prior to cover
- 3) Pre-pour Inspection
- 4) Driveway Inspection-prior to pour
- 5) Close Wall Inspection-Includes notching, nailing, electrical, plumbing etc...
- 6) Insulation
- 7) Electric & Gas Meter (Pressure test)
- 8) Final

### Elevations:

Finished floor elevations shall be 18" above the higher of FEMA flood plain elevation, ditch water elevation or local curb or road (crown) elevation.

Building Fees: Includes MEP fees Occupied Space \$ .30 per sq. ft Residential Garages & Accessory Buildings \$ .15 per sq. ft Commercial Buildings \$ .30 per sq. ft Plan Review 50% of Building Fee- Commercial Bldgs. only

**Thank You**